

# Personalization Worksheet

## PAYMENT INFORMATION

Type:  MC  VISA  DISC  AMEX  P-CARD  
 UNV. REQ.  OTHER

Date: \_\_\_\_\_

Sales  
Clerk: \_\_\_\_\_

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Account #

**\*\*Write legibly\*\***

\_\_\_\_ / \_\_\_\_  
Expiration

CHECK Check # \_\_\_\_\_

**\*\*Validate on back\*\***

## CUSTOMER INFORMATION

Need Date: \_\_\_\_\_

Customer Name: \_\_\_\_\_

Address: \_\_\_\_\_

PICK UP  DELIVER Email: \_\_\_\_\_

Phone: \_\_\_\_\_

TEXT TO BE:  Engrave  Laser  Etch

Exact text:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Proof Requested

Item: \_\_\_\_\_

SKU: \_\_\_\_\_

Price: \$ \_\_\_\_\_

### Engraving

SKU: \_\_\_\_\_

Price: \$ \_\_\_\_\_

**\*\*\$12.00 minimum\*\***